



**HI-DESERT MEMORIAL HEALTH CARE DISTRICT
COMMUNITY HEALTH CENTER
GOVERNING BOARD REGULAR MEETING MINUTES
May 27, 2015 — 6:00 pm
Helen Gray Education Center
6601 White Feather Road, Joshua Tree, CA 92252**

Mission Statement: *To provide affordable, quality healthcare to the communities we serve.*

Vision Statement: *We will improve the health of the community by increasing access to care in the Morongo Basin.*

IN ATTENDANCE:	Susan Madavan - Chairperson, Ramon Lomeli - Vice Chair, Ron Cooley - Secretary, Mary Jane Binge - Treasurer, Ricardo Tagle - Member, Laura Grabow - Member, Sandy Potts - Member, Mike Lopez - Member, Mara Cantelo - Member, Pearl Fletcher - Member
STAFF:	Nora Maughan - Executive Director, Donna Stice - Board Clerk

CALL TO ORDER: 6:03 PM

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Laura Grabow

PUBLIC COMMENTS

There were no public comments.

1. APPROVAL OF MEETING AGENDA

No corrections were made to the agenda.

➔MOTION: *Ron Cooley made the motion to approve the agenda, seconded by Mike Lopez. All were in favor, and the motion passed.*

2. APPROVAL OF CONSENT AGENDA

All consent agenda items listed below are considered to be routine by the Governing Board and will be enacted by one motion. There will be no separate discussion unless a Governing Board Member or citizen so requests, in which event the items will be considered following approval of the consent agenda.

2.1 MINUTES of the Governing Board Meetings

- ♦ Minutes of the Regular Governing Board Meeting dated April 22, 2015
- ♦ Minutes of the Special Electronic Executive Committee Meeting dated April 30, 2015
- ♦ Minutes of the Board Development Committee Meeting dated May 6, 2015.
- ♦ Minutes of the Executive Committee Meeting dated May 11, 2015
- ♦ Minutes of the Outreach & Patient Education Committee Meeting dated May 14, 2015
- ♦ Minutes of the Finance Committee Meeting dated May 21, 2015

2.2 CREDENTIALING - New Appointments & Reappointments - MAY 2015

The following credentialing and privileging recommendations are being submitted to the Governing Board for approval:

➤ **Reappointments:**

Kent Ainslie, P.A. - extension of temporary privileges for Family Health Clinics as a Physician Assistant for pediatrics and internal medicine.

Appointment Period: 90 days from end of extended term

➔MOTION: *Mike Lopez made the motion to approve the consent agenda, seconded by Pearl Fletcher. All were in favor, and the motion passed.*

Nora suggested to the Board that it may be good to start the meetings (after the Pledge of Allegiance) with a reading of the Clinic's Mission and Vision Statements. Ron Cooley read the Mission Statement. Ramon Lomeli read the Vision Statement.

3. POLICY RECOMMENDATIONS

The following policy recommendations are being submitted to the Governing Board for approval:

- a. **None**

4. BOARD EDUCATION

Co-Applicant Agreement 101 - Presentation by Nora Maughan

A brief presentation further clarifying what an FQHC and a CHC are and the benefits of this designation, how the District and Governing Boards relate and coordinate, and the importance of our clinics and their mission.

5. QUALITY REPORT - Nora Maughan (on behalf of Jackie Combs)

Nora reviewed several items with the board as an Executive Summary for QAPI reporting for the month of May including review submission to HRSA of the QAPI Plan, Performance Improvement Monitors, Pharmacy and Therapeutic Monitors, Safety and Infection Control Monitors, Medical Provider Credentialing, Human Resources, Financials, and items related to the separation and transition.

6. ACTION ITEMS

6.1 Approval of the Revised First Amended and Restated Co-Applicant Agreement

This action item calls for the approval of the Revised First Amended and Restated Co-Applicant Agreement with minor revisions that have been made to clarify the authority between the District Board and the CHC Governing Board.

Minor redlined revisions were reviewed and discussed.

➔**MOTION:** *Mary Jane Binge made the motion to approve the action item, seconded by Ricardo Tagle. All were in favor, and the motion passed.*

6.2 Approval of the Health Infrastructure Investment Program Application

This action item calls for approval of the Health Infrastructure Investment Program Application for additional HRSA grant funding.

Rev. Cooley inquired about the reference to Loma Linda in the narrative as closest hospital rather than Desert Regional and whether this was relative to San Bernardino County hospitals only.

➔**MOTION:** *Ron Cooley made the motion to approve the action item, seconded by Sandy Potts. All were in favor, and the motion passed.*

7. INFORMATION ITEMS

7.1 Executive Director Report - Nora Maughan, Executive Director

A written Executive Report was provided to the Board for review. Nora also reminded the Board in reference to the upcoming vote on Measure Y (for the Tenet lease) that when speaking as CHC Board Members, they are not allowed to express their personal beliefs or opinions in relation to the Measure but can provide the facts as previously presented. If they are asked by someone in a personal context, it is okay as long as it is not prefaced by, "As a Board Member, I feel"

7.2 CHC - HDMC Separation Implementation Worksheet

A matrix was provided outlining the services and administrative functions, contracts, etc. that are in process for the separation from Hi-Desert Medical Center. Mary Jane Binge asked about the checking account that had been previously authorized by this Board. Nora advised that we will be maintaining the main District account with accountability and separation provided through journal entries.

8. STANDING BUSINESS

8.1 BOARD DEVELOPMENT COMMITTEE REPORT

Ramon Lomeli, Chair

The Board Development Committee met on May 6, 2015. A couple of the key items discussed were the review of the attendance policies as written in the bylaws and a new consumer board member vacancy.

8.2 OUTREACH & PATIENT EDUCATION COMMITTEE REPORT

Rev. Ron Cooley, Chair

The Outreach & Patient Education Committee met on May 14, 2015. Ron Cooley summarized the meeting noting that the committee had a productive and informative meeting with the inclusion of the Outreach team of Ben and Sheree.

8.3 FINANCE COMMITTEE REPORT

Mary Jane Binge, Chair

The Finance Committee met on May 21, 2015. Standard financial and productivity reports were reviewed. The Committee also discussed and reviewed the new 'No Show' activity report.

8.4 EXECUTIVE COMMITTEE REPORT

Susan Madavan, Chair

The Executive Committee met on May 11, 2015 and discussed Executive Director bonus criteria, the revised Co-Applicant Agreement, and the separation implementation worksheet.

9. BOARD CALENDARS

- 9.1 The next **Board Development Committee** meeting is scheduled to be held on Wednesday, June 3, 2015 at 1:00 pm at Helen Gray Education Center.
- 9.2 The next **Executive Committee** meeting is scheduled to be held on Monday, June 8, 2015 at 3:30 pm at Helen Gray Education Center.
- 9.3 The next **Outreach & Patient Education Committee** meeting is scheduled to be held on Thursday, June 11, 2015 at 4:00 pm at Helen Gray Education Center.
- 9.4 The next **Finance Committee** meeting is scheduled to be held on Thursday, June 18, 2015 at 10:00 am at Helen Gray Education Center.
- 9.5 The next **Governing Board** regular meeting is scheduled to be held on **Wednesday, June 17, 2015 at 6:00 pm** at Helen Gray Education Center.

10. ITEMS FOR NEXT AGENDA

The Board Development Committee will be recommending some revisions to the bylaws in reference to the attendance requirements of members.


11. MEMBERS COMMENTS

There were no further members comments at this time.

ADJOURN:	7:25 PM
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Susan Madavan, Chair Governing Board



Rev. Ronald Cooley, Secretary Governing Board